**General Guidelines for Preparing Recycling Plan  
as per Regulations 7(3) of Pak-EPA Plastic Bag Ban Regulations, 2019\***

As per the Regulations, polythene (PE) bag manufacturers and importers shall be held responsible for supporting the collection and recycling of used PE flat bags in Islamabad Capital Territory (ICT) under extended producer responsibility (EPR. The following guiding principles should be followed by manufacturers & importers while developing their Recycling Plan(s):

1. Include a detailed description as to how the plan will be implemented;
2. Describe the performance measures that will be used to document collection efforts for polythene flat bags;
3. Include public education plan on the reuse and recycling of polythene bags and polythene film product wrap;
4. Include the mailing address, email address, and contact details of the manufacturer/ exporter/ importer for the submission of comments regarding the plan;
5. Describe such other measures as required by Pak-EPA, if any.

Please note that you may develop and implement the Recycling Plan individually *OR* jointly with other manufacturers or importers.

Before submitting your Recycling Plan to Pak-EPA, please check if the following points have been addressed in your Plan to ensure that you have provided sufficient details:

* Have you identified collection points in Islamabad from where used polythene plastic bags will be collected from your clients/consumers?
* Have you specified the frequency of collection efforts? i.e. how many times used PE bags will be collected from collection points?
* Have you specified the number and type of awareness raising events/programs that will be carried out over the year on public awareness raising on plastic reuse/recycling?
* Have you provided record/agreement with manufacturer/supplier of PE bags?
* Have you clearly indicated who will recycle used PE flat bags? Has a plastic recycler been identified? If yes, have their details been provided and/or an MoU/Agreement signed with them with copy enclosed?
* Please provide information about the kind of products the used PE bags will be recycled into (e.g. plant pots, tubs, pipes, etc.) (*Optional*)
* Please provide an estimate of percentage of recycled PE content that goes into producing new PE bags that you are manufacturing/importing/supplying? (*Optional*)

Addressing the above points will not only facilitate the Federal Agency in evaluating your application on its merits, but it will also help you to document and implement collection efforts for used PE bags in ICT at later stages when, and if, the authorisation is granted to you by the Federal Agency.

\*For further details, please refer to the Regulations titled ‘Pak-EPA Ban on (Manufacturing, Import, Sale, Purchase, Storage, and Usage) Polythene Bags Regulations, 2019’, a copy of which is available on Pak-EPA website ([www.environment.gov.pk](http://www.environment.gov.pk)).