



GOVERNMENT OF PAKISTAN  
MINISTRY OF CLIMATE CHANGE &  
ENVIRONMENTAL COORDINATION  
PAKISTAN ENVIRONMENTAL PROTECTION AGENCY  
PLOT NO.42, STREET NO.06, SECTOR H-8/2,  
ISLAMABAD  
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F. No. 9(3)/2024-25/Gen.

Dated: 30<sup>th</sup> October, 2024.

**ALLOTMENT ORDER**

Subject: - **ALLOTMENT OF TENDER FOR SUPPLY OF STATIONERY / I.T STATIONERY/ MISCELLANEOUS & JANITORIAL ITEMS FOR PAK-EPA FOR THE CURRENT FINANCIAL YEAR 2024-25.**

Reference technical /financial bids submitted by M/s Leo Trading, Islamabad vide their reference No. Nil dated 29-08-2024 in response of Tender No. 01/08/2024 / Stationery/I.T Stationery/Miscellaneous & Janitorial items published at PPRA & Pak-EPA websites.

2. The Competent Authority is pleased to allot the tender for supply of following Stationery / I.T Stationery / Miscellaneous & Janitorial items to Pak-EPA in the current financial year 2024-25 on the recommendation of Departmental Purchase Committee.

3. M/s Leo Trading, Islamabad quoted lowest rates of **31 Stationery Items** as mentioned at Sr. No. 6, 10, 12, 13, 14, 15, 16, 21, 22, 42, 45, 46, 50, 52, 53, 55, 57, 58, 59, 62, 74, 75, 77, 78, 80, 84, 92, 94, 95, 96 & 100, **12 I.T Stationery Items** mentioned at Sr. No. 2, 3, 6, 7, 9, 10, 11, 12, 13, 14, 15 & 16 and **43 Miscellaneous & Janitorial items** mentioned at Sr. No. 1, 4, 11, 16, 23, 25, 26, 28, 29, 30, 31, 32, 34, 35, 39, 45, 51, 54, 55, 57, 60, 62, 63, 65, 66, 67, 68, 71, 72, 73, 78, 79, 80, 83, 86, 87, 90, 92, 93, 98, 99, 100 and 103 against competitive firms as per Comparative Statements.

4. M/s Leo Trading, Islamabad will have to submit a copy of sales tax paid invoice (alongwith original) on every cheque released against last / previous supply. The supply of store items should be as per quality, rates and specimen quoted in the tender /bid. The supply of requisite items would require to be furnish to this office strictly with in stipulated time at own transportation against our each demand/purchase / supply order. The tender would be liable to be cancelled in case of any misdeed and breach of terms & conditions, subsequently earnest money would be forfeited.

  
(Muhammad Rashid Cheema)  
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